

Field Review Criteria at a Glance – Museums for America

PROJECT JUSTIFICATION

- Is the project clearly explained?
- *For Learning Experiences and Collections Stewardship:* Is the need, problem, or challenge to be addressed clearly identified and supported by relevant evidence?
- *For Community Anchors:* Is the community need, problem, or challenge to be addressed clearly identified and supported by relevant evidence?
- *For Collections Stewardship:* Is the project's high-priority status adequately documented?
- *For Collections Stewardship:* Are the collections and/or records that are the focus of the project and their current condition described and quantified in sufficient detail?
- Are the people who will benefit from the project clearly identified?
- Have appropriate stakeholders and/or those who will benefit from the project been involved in project planning?
- Are the performance goals and intended results well formulated and achievable?
- Are the ways in which the project advances the institution's strategic plan specific, actionable, and measurable?
- Does the project align with the selected MFA project category: Learning Experiences, Community Anchors, or Collections Stewardship?

PROJECT WORK PLAN

- Are the proposed activities informed by appropriate theory and practice?
- Do the identified staff, partners, consultants, and service providers possess the experience and skills necessary to complete the work successfully?
- Is the schedule of work realistic and achievable?
- Are the time, personnel, and financial resources identified appropriate for the scope and scale of the project? (Note that cost share is not permitted in proposals submitted at the \$5,000-\$25,000 funding level.)
- Is the proposed evaluation methodology appropriate for project activities? Will it result in valid, reliable, and generalizable findings?
- Is a clear methodology described for tracking the project's progress and adjusting course when necessary?
- Is there an effective plan for communicating results and/or sharing discoveries?

PROJECT RESULTS

- Are the project's intended results and performance indicators clearly articulated, appropriate and realistic?
- *For Collections Stewardship:* Will the care, condition, and/or management of the museum collections improve as a result of the project?
- Is the plan to effect meaningful change in knowledge, skills, behaviors, and/or attitudes solidly grounded and appropriately structured?
- Will the tangible products be useful?
- Is there a reasonable and practical plan for sustaining the benefits of the project beyond the conclusion of this grant?